



## Job Description

<b>Post:</b>	<b>Social Connector Co-ordinator</b>
<b>Salary:</b>	£10,000 for 17.5 hours a week
<b>Benefits:</b>	7% pension contributions and 6 weeks annual leave pro rata.
<b>Hours:</b>	<b>17.5</b> hours a week
<b>Length:</b>	Fixed term until 31.1.2023
<b>Location:</b>	The Strutts Community Centre, Belper, Derbyshire
<b>Responsible to:</b>	Deaf-initely Women's Managing Director

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### **MAIN PURPOSE OF POST:**

The post holder will be responsible for the recruitment, training and supervision of 18 deaf and hard of hearing freelance sessional outreach workers to socially and digitally connect deaf 180 deaf, deafblind and hard of hearing women living in Derby and Derbyshire.

She will also:

- Ensure that deaf women and the sessional workers are safe at all times when working on a one-to-one basis.
  - Make arrangements that all sessional workers are DBS checked and are trained on GDPR, Safeguarding, Equality, Diversity and Inclusion policies.
  - Publicise the project with the Office Manager and work with key partners to encourage referrals to the 'Deaf Women Thrive' project.
  - Monitor the project with the Evaluator.
  - Ensure targets are met with associated outcomes achieved.
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### **DUTIES AND RESPONSIBILITIES:**

1. Be committed in advancing the rights of deaf, deafblind & hard of hearing women.
2. Improve customer experience, relationship and profile of Deaf-initely Women and ROSA.
3. Host a forum for sessional outreach workers when appropriate.
4. Assist Managing Director and Evaluator to be responsive to the needs of deaf women in each locality.
5. Attend meetings when required.
6. Ensure that Derbyshire Social Connectors project enables deaf women to thrive across Derby and Derbyshire.

7. Work as part of a team and attend meetings at Deaf-initely Women and ROSA.
8. Undertake additional duties/tasks related to Deaf-initely Women.
9. Attend relevant training courses as required.
10. Promote equality, value diversity and ensure inclusivity at all times.



## **Post: Social Connector Co-ordinator**

### **Person Specification**

Job applicants must clearly demonstrate in the application form how they meet the requirements of the following knowledge, experience, skills and abilities in relation to the duties set out in the job description.

#### **ESSENTIAL**

1. Have lived experience of deafness and understanding the issues that deaf women experience.
2. Have an awareness and understanding of the deaf communities, their language and culture.
3. Have the ability to communicate in, or be prepared to learn British Sign Language.
4. Experience in designing, developing and delivering training courses/workshops.
5. Experience of recruiting and supervising staff or volunteers.
6. Experience of hosting and chairing meetings.
7. Excellent communication skills.
8. Ability to promote and represent Deaf-initely Women to service users, service providers and other agencies.
9. Well organised with time management skills
10. Effective administrative skills
11. Able to work on their own initiative and collaboratively in a team.
12. Ability to motivate and inspire others to socially connect.
13. Be willing to travel throughout Derby and Derbyshire.
14. Have a strong & demonstrable commitment to equality & diversity as covered by the Equality Act 2010.



THE UK FUND FOR  
WOMEN AND GIRLS

## Job Vacancy

### **Part-time Social Connector Co-ordinator (17.5 hours a week)**

**Salary: £10,000 for 17.5 hours a week until 31.1.2023**

Fixed term until 31.1.2023 with a possible extension subject to securing new funding.

Deaf-initely Women is currently recruiting a **part-time Social Connector Co-ordinator** to recruit, train and support 18 deaf female sessional workers to work with 180 deaf, deafblind and hard of hearing women who are socially or digitally isolated.

The postholder will be expected to:

- Recruit and interview sessional workers
- Arrange DBS checks for sessional workers
- Induct, train, support and supervise sessional workers, including developing and delivering training to our peers.
- Allocate referrals appropriate to each district of Derbyshire and Derby city.
- Maintain Sessional workers' safety at all times.
- Encourage internal and external referrals from Adult Social Care, public and voluntary sector organisations.

Download your application pack at: [www.deafnitelywomen.org.uk](http://www.deafnitelywomen.org.uk)

For more information email at: [info@deafnitelywomen.org.uk](mailto:info@deafnitelywomen.org.uk)

Closing date: 30<sup>th</sup> September 2021, 5pm.

Interview date is being planned for Friday 8<sup>th</sup> October 2021

BSL interpreters, speech to text and loop system will be provided on the day.